**FAQ**

**(a)** The scope of the Riga tram project, including the availability of relevant project information;

Unfortunatelly the information about the project is available only in Latvian language. There are more than five hundred pages, which we cannot afford to translate.

You can access the information in our webpage and Central Finance and Contracting Agencys’ of the Rpublic of Latvia webpage:

<http://delna.lv/lv/intergritates_pakts_2016/ip-dokumenti/>

<http://www.cfla.gov.lv/userfiles/RS_projekts_papildinats.rar>

<http://www.cfla.gov.lv/userfiles/Riga_liela_projekta_iesniegums.rar>

<http://cfla.gov.lv/userfiles/files/4511_standartligums_Lielais_projekts_Riga.doc>

The successful applicant will need to be in the position to work in Latvian as all relevant procurement documentaiton will be in Latvian and it is neither cost nor time efficient to translate these.

**(b)** The level of effort for this assignment (in staff months) and how it links up with the other IP components,being managed by Delna;

Our aim is to find a partner who is capable to consult Delna in construction issues when ever needed. We cannot assure certain amount of tasks and predict the staff hours, because we do not know yet when and how many public procurement processes will be launched.

**(c)** Further information on what are the qualifications and training needed in Latvia for  'a certified construction specialist' and 'a certified estimator';

If the specialists meet the criteria at their national level, they are eligible to participate in this tender.

Requirements for Latvian specialists can be found on the following website <https://likumi.lv/doc.php?id=258572> (Section 13).

**(d)** The TORs seem to be  written in the expectation that Delna would sign a contract with a commercial organization. Would *[NGO]* e.g. be eligible to sign such a contract;

The original language of the procurement rules is Latvian, therefore within the translation process might accure some missunderstandings. But the answer is YES, we are interested to find the best partner no matter whether is it commercial organization or non-commercial organization.

**(e)** Handling of the cost estimate for organizations, not based in Latvia, including travel, accommodation and subsistence costs; and

The budget allocated for this piece of work is limited. The level of on the ground work is likely to be conisderable but also spread over a number of different time periods and it would be inefficient to expect regular visits from outside the country. Therefore it is forseen that the succesful party should have presence in the country.

**(f)** Evaluating the bids of non-Latvian organizations to include item (e) above. Also, the meaning of the criterion 'Reputation of the Candidate', especially for organizations not based in Latvia.

We will make sure to check each candidates’ reputation as much as we can according to our possibilities no matter of the location. Each member of the evaluation commission will evaluate the reputation of the Candidates individually, according to publicly available information e.g. contacting references, doing a check on convictions,  evaluationg corporate social responsibility and other sources.

If a majority of the commission members will have assessed the Candidate's reputation as poor then this is the reason to exclude the Candidate from evaluation of the offer.